



དབལ་ལྷན་འབྲུག་གཞུང་
ནང་གི་དང་དང་ལོན་ལྷན་ཁག་མདོ་ཚན་ཡིག་ཚང་། བཀྲིས་ཚོས་རྫོང་།
ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF HOME & CULTURAL AFFAIRS
DIRECTORATE SERVICES, TASHICHHODZONG



NGA/HRM-06/2022/ 353

21/9/2022

NOTIFICATION
(Promotion proposal for January 2023)

This is to notify all the civil servants under Ministry of Home and Cultural Affairs to kindly go through the attached list of civil servants due for promotion (broadband and meritorious) 01 January 2023, and accordingly submit the following documents through Department concern on or before 15th October 2022. In the event that your name is not on the list, please send the information through your department with the required documents by the deadline mentioned:

1. Valid Security Clearance
2. Valid Audit Clearance
3. Duly filled in Meritorious form (Form 13/5), if applying for meritorious.

In case of Specialist promotion, kindly refer to the Amendment to Section 26.11 and 26.12 of Chapter 26 and contact HRD for further information.

Minimum duration requirement as per the category of promotion as follow:

Position Category	Position Level	Duration	Meritorious Promotion
ESC (Specialist)	ES	5/6 years	One year or six months prior to due date for broadband promotion
Professional & Management (PMC)	P5-P2	4 years	
Supervisory & Support SSC	S5-S1	4 years	
	S1-SS1	5 years	
Operational Level (OC)	O4-O1	4 years	

**The duration excludes one year probation period*

Kindly note that late submission and incomplete or wrong documents shall not be accepted and processed.


(Ratu Dorji)
Offtg. Chief HR Officer

- 1 Hon'ble Secretary, MoHCA for kind information and necessary action if any.
- 2 DG/Director/Heads of the Department/Division, MoHCA for necessary action
- 3 ICT Officer for necessary upload on website,
- 4 Admin. Asstt, HRD, MoHCA for necessary action.
- 5 HRM-06 file.

SL. NO	Name	EID No.	Date Of Appt	Date Of Last Promotion	Active no of Year Served from LPD/Appt Date	BEFORE PROMOTION		
						PT	PL	SL
Direcotrate Serivces								
1	Tendri Gyeltshen	20130101122	01-Jan-13	01-Jan-2018	5	Internal Auditor	P4	A
2	Gyeltshen Dorji	200507258	01-Jul-05	01-Jan-2019	4	Internal Auditor	P4	A
3	Ratu Dorji	20180111451	01-Jan-18	First Promotion	5	Asst. HR Officer	P5	A
4	Pema Dorji	200407067	01-Jul-04	01-Jan-2018	5	Accounts Asst. IV	S1	A
5	Pema Choden	8812021	04-Dec-87	01-Jan-2018	5	Sr. Admin. Asst. III	SS4	A
6	Tshering Tobgay	20131003031	01-Oct-13	01-Jan-2019	4	Driver II	O3	A
Department of Disaster Management								
7	Choki Tashi	200801173	01-Jan-08	01-Jan-2017	4	Sr. Program Officer	P3	A
8	Dorji Wangchuk	200607035	01-Jul-06	01-Jan-2018	5	Sr. ICT Technical Associate III	SS4	A
9	Tshering Dorji	200807164	01-Jul-08	01-Jan-2019	4	Asst. Program Officer	P5	A
10	Tashi Dorji	200911011	20-Nov-09	01-Jan-2019	4	Driver I	O2	A
Department of Law and Order								
11	Sangay Choden	20180110460	01-Jan-18	First Promtion	5	Security Asst. II	S5	A
12	Tenzin Dorji	20180110461	01-Jan-18	First promotion	5	Security Asst. II	S5	A
Department of Culture								
13	Kuenzang Choden	200203002	01-Mar-02	01-Jan-2019	4 years	Museum Asst. V	S4	A
14	Tshomo	200508077	01-Aug-05	01-Jan-2019	4 years	Museum Asst. III	S2	A
15	Ugyen Tshewang	200512002	01-Dec-05	01-Jan-2018	5 years	Instructor(SS4)	SS4	A
16	Sonam Jamtsho	200512003	01-Dec-05	01-Jan-2018	5 years	Instructor(SS4)	SS4	A
17	Sonam Gyeltshen	2006005	01-Jun-00	01-Jan-2019	4 years	Admin. Asst. I	S3	A
18	Kinga Pemo	200909010	01-Sep-09	01-Jan-2019	4 years	Admin. Asst. I	S3	A
19	Sanga Dorji	200911010	20-Nov-09	01-Jan-2019	4 years	Driver I	O2	A
20	Namgay Wangchuk	9807029	01-Jul-98	01-Jan-2018	5 years	Sr. Personal Asst. IV	S1	A
Department of Local Governance								
21	Sangay Dorji	20140103344	01-Jan-14	01-Jan-2019	4 years	Program Officer	P4	A
Civil Society Organizations Authority								
22	Namgay Wangmo	9908002	01-Aug-99	01-Jan-2018	5 years	Sr. Admin. Asst. IV	S1	A
Deparment of Immigration, Thimphu								
23	Dorji Tshomo	200508035	01-Aug-05	01-Jan-2019	4	Asst. Immigration Inspector II	S4	A
24	Nim Dorji	200607027	01-Jul-06	01-Jan-2018	5	Sr. ICT Technical Associate III	SS4	A
Regional Immigration Office, Gelephu.								
25	Chencho Thinley	201201185	1-Jan-12	1/1/2019	4 years	Sr. Immigration Officer	P3	A
26	Sonam Lhamo	20180110446	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
27	Yoesel Pema	20180110447	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
28	Tshering Yangden	20180111465	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
International Airport, Paro								

29	Sangay Peldon	20180110454	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
30	Tashi Yangchen	20180110457	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
31	Sonam Tenzin	20180110449	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
Regional Immigration Office, Phuentsholing								
32	Tshering Tashi	20180110451	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
33	Lungyal Zangpo	200911012	20-Nov-09	1/1/2019	4	Asst. Immigration Inspector II	S4	A
34	Tshering Dorje	20180110455	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
35	Tshewang Dema	2112002	01-Dec-01	01-Jan-2019	4	Admin. Asst. II	S4	A
36	Pema Wangmo	20180111467	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
Regional Immigration Office, Samtse								
37	Pema Wangchuk	20180111466	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
38	Sonam Thinley	20180111483	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
39	Ngawang Gyaltshen	20180111470	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
Regional Immigration Office, Samdrupjongkhar								
40	Yuden	20180111468	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
41	Jamyang Lhamo	20180111472	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
42	Pema Namgay	20180111482	01-Jan-18		5	Asst. Immigration Inspector III	S5	A
Department of civil Registration & Census								
43	Tshering Dorji	20130802527	01-Aug-13	01-Jan-2019	4	Asst. Civil Registration & Census Officer	P5	A
44	Tenzin Wangmo	20131203557	15-Dec-13	01-Jan-2019	4	Asst. Civil Registration & Census Officer	P5	A

7